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| **Donald Jobs** |
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| No.67, Lane123 Job Rd.,District, Shanghai | 200070 | (+86) 138-0000-0000 | service@qiaobutang.com |
| EDUCATIONMARKETING / ENTERTAINMENT EXPERIENCEOTHER WORK EXPERIENCEPROFICIENT IN | Columbia college ChicagoBachelors of Arts MUSIC BUSINESS MAJOR, MARKETING MINORAnticipated Graduation: May 2013

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| Schubas Tavern / Lincoln Hall | AUGUST 2012 - JANUARY 2013 |

CHICAGO, ILLINOIS‘stache MediaLifestyle Representative* Updated print promotion and production schedules for nightly shows in each venue
* Assisted in archiving artist contracts and riders in addition to preparing artist hospitality
* Reviewed artist demos to assist talent buyer with booking for each venue

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| Sony Music Entertainment/RED Distribution | DECEMBER 2011 - APRIL 2012 |

CHICAGO, ILLINOIS‘stache Media Lifestyle Representative* Engaged with consumers through cross-platform direct marketing efforts, including experiential and digital efforts
* Compiled reports including marketing efforts for lifestyle tour campaigns to be sent to the artist’s label

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| Do 312 | DECEMBER 2011 - AUGUST 2012 |

CHICAGO, ILLINOISMarketing and Content Intern* Produced content for brand site while assisted in cross-checking venue websites
* Attended shows and special events to direct marketing the Do312companyand similar up coming shows
* Promoted Do312events, blogposts, and special events through social media outlets

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| Empower Public Relations | AUGUST 2011 - DECEMBER 2011 |

CHICAGO, ILLINOISPublic Relations Intern* Grew and developed social media outlets for clients
* Wrote weekly pitches for an array of clients to be sent to major media platforms
* Engaged with media to secure segments for clients

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| Bel 50 | OCTOBER 2012 - PRESENT |
| Belden Deli | FEBRUARY 2012 - SEPTEMBER 2012 |
| Noodles & Company | APRIL 2007 - JANUARY 2012 |

Adobe InDesign and Photoshop, Microsoft Office, AP Style, Social Media Platforms, Spanish language (conversational) |