NAISEN

Objective: Bank Teller

**EXPERIENCE**

**ICBC /2016.1-2016.6**

Bank accounting and teller

Responsible to foreign deposit and interest calculations, computerized accounting, printings of vouchers, bankbooks, deposit receipts and cash collecting and paying.

**Bank of China/2015.7-2015.9**

Customer service

Providing custom service including 7\*24 financial consultations, trading assistants, Q&As and customer cares through telephone and internet.

**Agricultural Bank of China/2014.7-2015.7**

lobby manager

Providing custom service including financial consultations, trading assistants, Q&As and customer cares through telephone and internet.



**CERTIFICATE**

● Certificate of Accounting Profession

● CET-4, good skills for listening and reading English

● First Level Certificate for NCRE, manipulate office software

**CONTACT ME**

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Wubaiding

**Phone:**

135 0013 5000

**E-Mail:**

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**Address:**

HuangCun,Tianhe District, Guangzhou, Guangdong

**ABOUT ME**

I’m familiar to related regulations and institutions, thus able to control the risk of bank operation.

Consequently my positive attitude and strong ability of learning led to my outstanding academic achievement.

**EXPERITIES**

Photoshop

[Illustrator](http://www.baidu.com/link?url=zS7wgQsTXlea0UfMP2XJB_uS5lxh4ITFVdn7E88VsorUt6RiwU9vNQLlAtc-pBhoRyrJ39YZMNVGZyVAsR3LBa" \t "_blank)

PowerPoint

Word

Photoshop

[Illustrator](http://www.baidu.com/link?url=zS7wgQsTXlea0UfMP2XJB_uS5lxh4ITFVdn7E88VsorUt6RiwU9vNQLlAtc-pBhoRyrJ39YZMNVGZyVAsR3LBa" \t "_blank)

PowerPoint

Word

**INTERESTS**

**EDUCATION**

**Sun Yat-sen University/2012.9-2016.6**

Accounting (Bachelor)

Major: western economics, applied economics, accounting computerization, financial management, marketing, economic law.

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Accounting (Bachelor)

Major: western economics, applied economics, accounting computerization, financial management, marketing, economic law.